



UNIVERSITÄT  
LEIPZIG

Master ECR

# Module registration in the Master's programme Early Childhood Research

As of 20 September 2023

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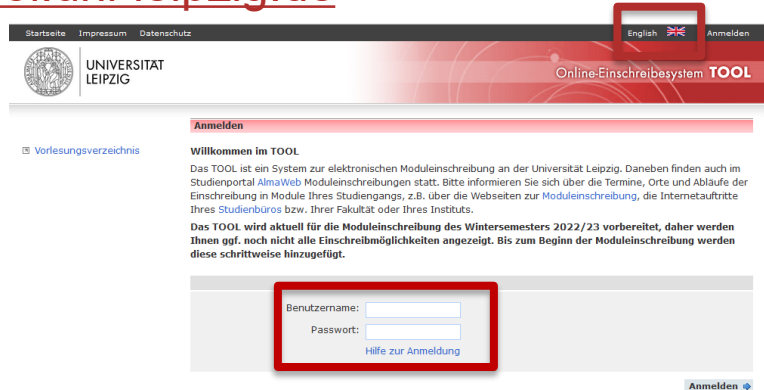
Study Office

# SYSTEMS USED AT LEIPZIG UNIVERSITY

- 1 TOOL
  - System / "TOOL" for module registration
- 2 AlmaWeb
  - Administration of module and course registrations and associated examination registrations
  - If necessary, the module deregistration takes place here (until 4 weeks before the end of the lecture period - in WiSe 2023/24: **6 January 2024**)
  - System for academic achievements and study documents
  - Messages on study organisation
- 3 Moodle
  - Learning platform; Accompanying courses with materials

# 1 TOOL - MODULE REGISTRATION

- The address (URL) of the TOOL enrolment system is:  
<https://tool.uni-leipzig.de>



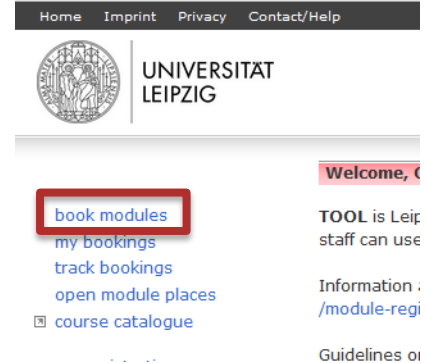
- To register, you will need the access data (university login and password) that you received upon enrolment (For information see <https://www.urz.uni-leipzig.de/en/servicekatalog/servicedetail/service/uni-login>)

# 1 TOOL - MODULE REGISTRATION

– Left side selection "book modules" > registration group "M.Sc. Early Childhood Research" > "next"

– Notes:

- Only registration groups assigned to the own degree programme are displayed
- If the enrolment phase has not yet started or has already ended, enrolment groups are greyed out
- If the registration group "M.Sc. ECR" is not displayed, please contact the Study Office (via email to [studkoor.master.ewi@uni-leipzig.de](mailto:studkoor.master.ewi@uni-leipzig.de))



# 1 TOOL - MODULE REGISTRATION

### choose a registration group

Please only choose registration groups that are relevant for you in the current semester. Please refer to your study schedule or the information of your core subject to find out which modules you have to take.

### registration groups with first-come first-served mechanism

- M.Sc. Early Childhood Research** (registration: 25.09.2023, 12:00 to 02.10.2023, 17:00)
- Sprachenmodule des Sprachenzentrums** (registration: 27.09.2023, 12:00 to 07.10.2023, 17:00)

### optional registration groups

- Angebote des Spracheninstituts e.V. (kostenpflichtig)** (registration: 30.08.2023, 09:00 to 20.12.2023, 00:00)
- Tutoring-Kolleg WiSe 2023/24 (fakultativ) (registration: 01.09.2023, 12:00 to 17.09.2023, 23:59)
- Universitätsrechenzentrum - IT-Schulungen (fakultativ) (WiSe 2023/24)** (registration: 07.08.2023, 12:00 to 06.12.2023, 23:59)
- Veranstaltungsangebote des Academic Lab - Wintersemester 2023/24 (fakultativ)** (registration: 15.09.2023, 12:00 to 15.03.2024, 23:59)
- Veranstaltungsangebote des Career Service - Wintersemester 2023/24 (fakultativ)** (registration: 26.09.2023, 12:00 to 20.03.2024, 23:59)

← Back   ✖ Cancel

Next →

# 1 TOOL - MODULE REGISTRATION

- Select the modules you would like to take
- as a rule, the modules provided for in the study plan, i.e. for 1st semester ECR:
  - 05-ECR-0001, 05-ECR-0002, 05-ECR-0014
  - > Confirmation via "next"
- Notes:
  - In column "TNV" participation requirements are mentioned
  - If a module cannot be selected, it is greyed out > the reason for the non-availability is explained with a red note

## 1 TOOL - MODULE REGISTRATION

### M.Sc. Early Childhood Research

Please select the modules you would like to take this semester. Please note the fulfillment of the participation requirement, if applicable.

If you have any questions or problems during the enrollment process, please contact the study office immediately. Please use the email address studkoor.master.ewi@uni-leipzig.de.

Our office hours during the enrollment period can be found here: <https://www.erzwiss.uni-leipzig.de/en/study/im-studium/moduleinschreibung-1>

### choose your modules ( min. 1 / max. 4 )

[show all](#) | [hide all](#)

#### 1. Fachsemester

	number of module	title of module	cp	prerequ	open places
<input type="checkbox"/>	05-ECR-0001	Early Child Development I	10	none	30
<input type="checkbox"/>	05-ECR-0002	Empirical Methods in Early Childhood Research I	10	none	40
<input type="checkbox"/>	05-ECR-0014	Strategies of Scientific Research I	10	none	40

#### 3. Fachsemester

[Back](#) [Cancel](#)

[Next](#)

# 1 TOOL - MY BOOKINGS

- After successfully saving the module selection, automatic forwarding to the "my bookings" page
- Module selection can be controlled and changed or deleted as often as desired during the enrolment period
- After the end of the registration period (2 October, 5 p.m.) you are bindingly enrolled for module and module examination (status: "allocated"), the corresponding modules are highlighted in green
- From 5 October 2023 booked modules are visible in AlmaWeb



# 1 TOOL - QUESTIONS / PROBLEMS WITH ENROLMENT

- Either by Contact/Celp in TOOL



- Guide to module registration for students, see [https://www.uni-leipzig.de/fileadmin/ul/Dokumente/TOOL\\_Leitfaden\\_Studierende\\_en.pdf](https://www.uni-leipzig.de/fileadmin/ul/Dokumente/TOOL_Leitfaden_Studierende_en.pdf)
- Or via email to the Study Office: [studkoo.master.ewi@uni-leipzig.de](mailto:studkoo.master.ewi@uni-leipzig.de)

## 2 ALMAWEB - CHECK MODULE REGISTRATION

- The address (URL) of the AlmaWeb study portal is:

<https://almaweb.uni-leipzig.de/>

Startseite | Kontakt | Impressum | Datenschutz

UNIVERSITÄT LEIPZIG

Startseite Bewerbung Vorlesungsverzeichnis Hilfe

Englisch

AlmaWeb campus management system

Benutzername:  Passwort:  melden

Herzlich Willkommen auf dem Studienportal AlmaWeb

Die Anmeldung am Studienportal erfolgt für Studierende über das Uni-Login. Bewerberinnen und Bewerber melden sich mit ihrem Bewerbungskonto an.

**Für Bewerberinnen und Bewerber**  
Das Bewerbungsportal für Bewerbungen zum Wintersemester 2022/23 ist geöffnet.

**Für Studierende**  
Bitte informieren Sie sich über die geplanten Lehmodalitäten im aktuellen Semester an Ihrer Fakultät und beachten Sie auch neue Informationen auf den zentralen Seiten der Universität. Für Rückfragen bezüglich der Modulleistungen wenden Sie sich bitte an Ihr zuständiges Studienbüro.

**Für Lehrende**  
Über das Webportal können Sie eine E-Mail an die studentische Mailadresse aller Teilnehmenden Ihrer Veranstaltung schicken oder eine **Erweiterte Teilnehmendendliste** mit den studentischen Mailadressen generieren. Eine Anleitung zur Nutzung der Teilnehmendendlisten im Webportal steht Ihnen im Hilfebereich zur Verfügung. Der Zugang zu den Teilnehmendenddaten ist unter der Voraussetzung möglich, dass Sie und alle Teilnehmenden im AlmaWeb-Portal für die Lehrveranstaltung hinterlegt bzw. angemeldet sind. Für Rückfragen wenden Sie sich bitte an Ihr zuständiges Studienbüro.

- To register, you will need the access data (university login and password) that you received upon enrolment (For information see <https://www.urz.uni-leipzig.de/en/servicekatalog/servicedetail/service/uni-login>)

## 2 ALMAWEB - CHECK MODULE REGISTRATION

- From 5 October 2023 modules are visible in AlmaWeb

The screenshot shows the AlmaWeb interface for a user named Maxi Musterfrau. The 'Studies' menu item is highlighted with a red box. The 'Registration status' link in the left sidebar is also highlighted with a red box. The main content area displays the user's registration status, including a table of accepted module registrations and a list of accepted class registrations.

**Name:** Maxi Musterfrau log out

**Registration status**

Accepted module registrations

No.	Module name	Credits	
03-SQM-06 Testmodul	Dr. Alma Campus	10,0	<a href="#">Cancel</a>

Accepted class registrations

Class  
Instructors  
Time period

**03-SQM-06.VL01 Vorlesung I**  
Dr. Alma Campus  
Wed, 20. Oct. 2021 [17:15] - Wed, 26. Jan. 2022 [18:45]

**03-SQM-06.VL02 Vorlesung II**  
Dr. Albert Lektor  
Th, 21. Oct. 2021 [17:15] - Th, 3. Feb. 2022 [18:45]

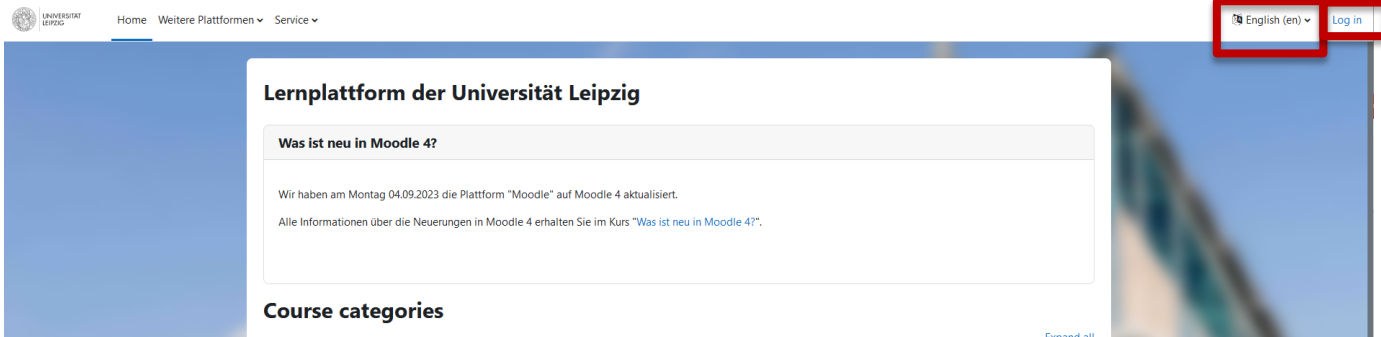
**03-SQM-06.VL03 Vorlesung III**  
Dr. Alma Campus  
Mon, 18. Oct. 2021 [07:15] - Mon, 31. Jan. 2022 [08:45]

## 2 ALMAWEB - MODULE DEREGISTRATION

- During the deregistration period (up to 4 weeks before the end of lectures - in WiSe 2023/24: **6 January 2024**) you can deregister from selected modules
- Deregistration from a module always means deregistration from all the courses it contains as well as from all the associated module examinations
- If you have already completed achievements in this module, these will be lost
- In AlmaWeb via tab "Studies" > left side navigation "Registration status" > button "Cancel"

## 3 MOODLE - REGISTER FOR COURSES

- The address (URL) of the Moodle Learning platform is:  
<https://moodle2.uni-leipzig.de/>



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Home Weitere Plattformen Service

English (en) Log in

### Lernplattform der Universität Leipzig

**Was ist neu in Moodle 4?**

Wir haben am Montag 04.09.2023 die Plattform "Moodle" auf Moodle 4 aktualisiert.

Alle Informationen über die Neuerungen in Moodle 4 erhalten Sie im Kurs "Was ist neu in Moodle 4?".

**Course categories**

Erweitern

- To register, you will need the access data (university login and password) that you received upon enrolment (For information see <https://www.urz.uni-leipzig.de/en/servicekatalog/servicedetail/service/uni-login>)

# 3 MOODLE - FÜR KURSE ANMELDEN

- Generally, you will be signed in your courses automatically through module registration via TOOL
- You can find Moodle courses also via:

The screenshot shows the Moodle course search interface for the Faculty of Education at Leipzig University. The breadcrumb path is 'Courses / 05-Erziehungswissenschaftliche Fakultät'. The main heading is '05-Erziehungswissenschaftliche Fakultät'. Below this is a search bar with the text '05-Erziehungswissenschaftliche Fakultät' and a dropdown arrow. A red box highlights the search bar, which contains the text 'Search courses' and a magnifying glass icon. Below the search bar is a list of course categories, each preceded by a right-pointing arrow. A red box highlights the category 'Master Early Childhood Research'. To the right of the list is a link 'Expand all'.

Courses / 05-Erziehungswissenschaftliche Fakultät

## 05-Erziehungswissenschaftliche Fakultät

05-Erziehungswissenschaftliche Fakultät

Search courses

Expand all

- ▶ Institut für Bildungswissenschaften
- ▶ Institut für Förderpädagogik
- ▶ Institut für Pädagogik und Didaktik im Elementar- und Primarbereich
- ▶ Master Begabungsforschung und Kompetenzentwicklung
- ▶ Lehrangebot Ergänzungsstudien
- ▶ Master Early Childhood Research
- ▶ Master Professionalisierung frühkindlicher Bildung

## FURTHER INFORMATION

- Guide to module registration: [https://www.uni-leipzig.de/fileadmin/ul/Dokumente/TOOL\\_Leitfaden\\_Studierende\\_en.pdf](https://www.uni-leipzig.de/fileadmin/ul/Dokumente/TOOL_Leitfaden_Studierende_en.pdf)
- General Information on enrolment: <https://www.uni-leipzig.de/en/studying/current-students/module-registration>
- Guide to module deregistration: [https://www.uni-leipzig.de/fileadmin/ul/Dokumente/abmelden-von-modulen\\_almaweb\\_klickanleitung\\_englisch\\_en.pdf](https://www.uni-leipzig.de/fileadmin/ul/Dokumente/abmelden-von-modulen_almaweb_klickanleitung_englisch_en.pdf)



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# QUESTIONS?

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Study Office

Marschnerstr. 31, 04109 Leipzig, Haus 3, R 112, 113

<https://www.erzwiss.uni-leipzig.de/en/studium/beratung-und-service/studienbuero>  
[studkoor.master.ewi@uni-leipzig.de](mailto:studkoor.master.ewi@uni-leipzig.de)



## ENROLMENT AT LEIPZIG UNIVERSITY

- Getting to Leipzig – International Centre:  
<https://www.uni-leipzig.de/en/international/studying-at-leipzig-university/prospective-students#c674634>
- For late enrolment (between October 5 and end of October) and problems with enrolment: please contact Ms Stefanie Kölling [stefanie.koelling@zv.uni-leipzig.de](mailto:stefanie.koelling@zv.uni-leipzig.de)
- Information on enrolment and academic induction:  
<https://www.uni-leipzig.de/en/studying/current-students/enrolment-and-academic-induction>
- Contact and advice – International Centre:  
<https://www.uni-leipzig.de/en/international/contact-and-advice#c329838>