



UNIVERSITÄT  
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Meet and Greet Event ECR

# Examinations in the Master's programme ECR

Leipzig, 6 October 2023

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Study Office, Examination  
Management

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# 1. STUDY DOCUMENTS

– Study regulations:

- [https://amb.uni-leipzig.de/?kat\\_id=872](https://amb.uni-leipzig.de/?kat_id=872) (SO 2017)

Anlage zur Studienordnung des Studienganges Master of Science

Early Childhood Research Studienablaufplan/ Modulübersichtstabelle

Participation requirements

Modul und zugehörige Lehrveranstaltungen mit Gegenstand und Art (Umfang der LV)	Recommended semester					Leistungspunkte (LP)
	empfohlenes Semester	Pflicht/Wahl/Wahlpflicht	Moduldauer in Semestern	Workload		
<b>05-ECR-0001</b> <b>Frühkindliche Entwicklung I</b> Vorlesung "Entwicklungspsychologie" (2SWS) Seminar "Entwicklungspsychologie 1" (2SWS) Seminar "Entwicklungspsychologie 2" (2SWS) Teilnahmevoraussetzungen: keine Modulturnus: jedes Wintersemester	1	P	1	300	10	
<b>05-ECR-0002</b> <b>Empirische Methoden zur Erforschung frühkindlicher Entwicklung I</b> Vorlesung "Empirische Forschungsmethoden" (2SWS) Seminar "Beobachtungsmethoden" (2SWS) Übung "Einführung in R" (2SWS) Teilnahmevoraussetzungen: keine Modulturnus: jedes Wintersemester	1.	P	1	300	10	

# 1. STUDY DOCUMENTS

- Examination regulations:
  - [https://amb.uni-leipzig.de/?kat\\_id=872](https://amb.uni-leipzig.de/?kat_id=872) (PO 2017)

Anlage zur Prüfungsordnung des Studienganges  
Master of Science Early Childhood Research (ab WS 2017/18)

Modul/zugehörige Lehrveranstaltungen mit Gegenstand und Art (Umfang der LV)	empfohlenes Semester	Pflicht/Wahl/Wahlpflicht	Moduldauer in Semestern	Prüfungsvorleistungen	Prüfungsleistung Art/Dauer Examination Type/Duration	Wichtung	Leistungspunkte (LP)
05-ECR-0001 Frühkindliche Entwicklung I	1.	P	1		Klausur 90 Min.	1	10
Vorlesung "Entwicklungspsychologie" (2SWS) Seminar "Entwicklungspsychologie 1" (2SWS) Seminar "Entwicklungspsychologie 2" (2SWS)							
05-ECR-0002 Empirische Methoden zur Erforschung frühkindlicher Entwicklung I	1.	P	1		Portfolio (2 Wochen)	1	10

# 1. STUDY DOCUMENTS

- Module descriptions and study schedule:
- [https://amb.uni-leipzig.de/?kat\\_id=873](https://amb.uni-leipzig.de/?kat_id=873) (each 2017)

## Master of Science Early Childhood Research (ab WS 2017/18)

Akademischer Grad	Modulnummer	Modulform
Master of Science	05-ECR-0001	Pflicht

<b>Modultitel</b>	Frühkindliche Entwicklung I
<b>Modultitel (englisch)</b>	Early Child Development I
<b>Empfohlen für:</b>	1. Semester
<b>Verantwortlich</b>	Professur für frühkindliche Entwicklung und Kultur
<b>Dauer</b>	1 Semester
<b>Modulturnus</b>	jedes Wintersemester
<b>Lehrformen</b>	<ul style="list-style-type: none"> <li>• Vorlesung "Entwicklungspsychologie" (2 SWS) = 30 h Präsenzzeit und 50 h Selbststudium = 80 h</li> <li>• Seminar "Entwicklungspsychologie 1" (2 SWS) = 30 h Präsenzzeit und 80 h Selbststudium = 110 h</li> <li>• Seminar "Entwicklungspsychologie 2" (2 SWS) = 30 h Präsenzzeit und 80 h Selbststudium = 110 h</li> </ul>
<b>Arbeitsaufwand</b>	10 LP = 300 Arbeitsstunden (Workload)
<b>Verwendbarkeit</b>	M.Sc. Early Childhood Research
<b>Ziele</b>	<p>Die Studierenden</p> <ul style="list-style-type: none"> <li>- kennen die theoretischen Grundlagen psychischer Entwicklung in der frühen Kindheit</li> <li>- können Forschungsbefunde in die erworbenen theoretischen Grundlagen einordnen und kritisch bewerten</li> </ul>
<b>Inhalt</b>	<ul style="list-style-type: none"> <li>- Psychische Entwicklung frühe Kindheit</li> <li>- Pränatale- und Säuglingsentwicklung</li> <li>- Frühe kognitive und sozial-kognitive Entwicklung</li> </ul>
<b>Teilnahmevoraussetzungen</b>	keine
<b>Literaturangabe</b>	Hinweise zu Literaturangaben erfolgen in den Lehrveranstaltungen.
<b>Vergabe von Leistungspunkten</b>	Leistungspunkte werden mit erfolgreichem Abschluss des Moduls vergeben. Näheres regelt die Prüfungsordnung.

### Prüfungleistungen und -vorleistungen

<b>Modulprüfung:</b> Klausur 90 Min., mit Wählung: 1	
	Vorlesung "Entwicklungspsychologie" (2SWS)
	Seminar "Entwicklungspsychologie 1" (2SWS)
	Seminar "Entwicklungspsychologie 2" (2SWS)

## Studienverlaufsplan nach empfohlenen Semestern

### Master of Science Early Childhood Research (ab WS 2017/18)

Semester	Modul-Nr.	Modultitel	Dauer	Modulform	LP
1.	05-ECR-0001	Frühkindliche Entwicklung I	1 Semester	Pflicht	10
1.	05-ECR-0002	Empirische Methoden zur Erforschung frühkindlicher Entwicklung I	1 Semester	Pflicht	10
1.	05-ECR-0014	Strategien wissenschaftlichen Arbeitens I	1 Semester	Pflicht	10
2./3.	05-ECR-0005	Frühkindliche Entwicklung II	1 Semester	Pflicht	10
2./3.	05-ECR-0006	Forschungspraktikum	1 Semester	Pflicht	10
2.	05-ECR-0007	Empirische Methoden zur Erforschung frühkindlicher Entwicklung II	1 Semester	Pflicht	10
3./4.		Masterarbeit	1 Semester	Pflicht	25
3.	05-ECR-0009	Forschungskolloquium I	1 Semester	Pflicht	5
3.	05-ECR-0010	Strategien wissenschaftlichen Arbeitens II	1 Semester	Pflicht	5
3.	06-ECR-0008	Frühe Kindheit im interdisziplinären Kontext	1 Semester	Pflicht	5
3.	11-ECR-0003	Entwicklungspsychopathologie der frühen Kindheit	1 Semester	Pflicht	5
4.	05-ECR-0011	Lehre und Betreuung im universitären Kontext	1 Semester	Pflicht	5
4.	05-ECR-0012	Forschungskolloquium II	1 Semester	Pflicht	5
4.	05-ECR-0013	Tätigkeitsfelder für frühkindliche Entwicklungsforschung	1 Semester	Pflicht	5

## 2. MODULE EXAMINATIONS

- Module = all courses and exam(s) belonging to the module
- **Registration** for a module is simultaneously the registration for the module examination; module examination must be taken in the semester in which the module was taken
- **Deregistration** from a module (and thus deregistration from the module examination) possible via AlmaWeb up to four weeks before the end of the lecture period (not the end of the semester!)
  - in WiSe 2023/24 this is **6 January 2024** (cut-off deadline)
  - The module must then be taken in full again, any work already done (presentations, papers, etc.) will be forfeited

## 2. MODULE EXAMINATIONS

- Deregistration from module between 5 Oct 23 and 6 Jan 24 via AlmaWeb:

The screenshot shows the AlmaWeb interface for a user named Maxl Musterfrau. The 'Studies' menu item is highlighted in red. The 'Registration status' menu item is also highlighted in red. A 'Cancel' button is highlighted in red.

**Registration status**

Accepted module registrations

No.	Module name	Credits
	Module Owner	
03-SQM-06	Testmodul	10,0
	Dr. Alma Campus	

Accepted class registrations

Class	Instructors	Time period
03-SQM-06.VL01	Vorlesung I	
	Dr. Alma Campus	
		Wed, 20. Oct. 2021 [17:15] - Wed, 26. Jan. 2022 [18:45]
03-SQM-06.VL02	Vorlesung II	
	Dr. Albert Lektor	
		Th, 21. Oct. 2021 [17:15] - Th, 3. Feb. 2022 [18:45]
03-SQM-06.VL03	Vorlesung III	
	Dr. Alma Campus	
		Mon, 18. Oct. 2021 [07:15] - Mon, 31. Jan. 2022 [08:45]

## 2. MODULE EXAMINATIONS

- Deregistration from the module examination only is not possible
- After expiry of the cut-off deadline (4 weeks before the end of the lecture period), it is no longer possible to deregister from a module; module examinations must be taken
- **Late Withdrawal** from the examination/postponement only possible in special exceptional cases > must be applied for in written form with detailed reasons and corresponding evidence to the examination board



### 3. SICK ON EXAM DAY - WHAT TO DO?

- In the case of oral examinations or examinations with an oral component, inform the examiner as soon as possible
- Submit the doctor's sick note together with the completed "Accompanying form for sick leave" (available on the Examination Management website) to the Study Office (Mr Sett) within 3 working days (also possible by email from student mail account)
- If "copy for employer" is no longer issued by the doctor, submit "copy for insured person"; important: make diagnosis code unrecognisable!

# 3. SICK ON EXAM DAY - WHAT TO DO?



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Leipzig University  
Faculty of Education  
Study Office

Accompanying form for sick leave

Name(s), First name(s):		
Matriculation number:		
Degree programme:		
Module number:	Part of exam (if applicable):	Exam date:



Universität des Saarlandes AGF Rheinland/Saarland Name, Vorname des Versicherten Königstein Lüdger Musterstr. 1 10623 Berlin Versicherungsnummer 104212059 Geburtsdatum 22.06.1935		03 ges. an 22.06.1935 Status M334567890 Datum 03.02.2020	<b>Arbeitsunfähigkeits- bescheinigung 1</b> <input type="checkbox"/> Erstbescheinigung <input checked="" type="checkbox"/> Folgebescheinigung Der angegebenen Krankenkasse wird unverzüglich eine Bescheinigung über die Arbeitsunfähigkeit mit Angabe über die Diagnose sowie die voraussichtliche Dauer der Arbeitsunfähigkeit übersandt.
<input type="checkbox"/> Arbeitsunfähigkeitsbescheinigung Arbeitsunfähigkeitsbescheinigung arbeitsunfähig seit voraussichtliche Arbeitsunfähigkeit bis einschließlich oder weiter Tag der Arbeitsunfähigkeit festgesetzt am <input type="checkbox"/> sonstiger Unfall, Unfalltag	<input type="checkbox"/> dem Durchgangsarzt zugewiesen 28.02.2020 03.02.2020	Hausarztpraxis Dr. Topp-Glücklich Musterstr. 2 10623 Berlin Tel.: 0301234567 Dr. med. Hans Topp-Glücklich Hausarzt 030382202	
Ausfertigung zur Vorlage beim Arbeitgeber			Dokumentnummer: 1.02 Dokumenttyp: 4010 FÜR DEN KIPP/HR/STU/HRM 02617000401/03-400-0406/02/2020

Please enclose this completed form with your sick note. Further information is not required.

Your sick note is stored in AlmaWeb. Please check the new deadline for term papers, project work, portfolios, etc. yourself in AlmaWeb.

Due to the sick leave, you are automatically registered for written or oral exams for the next possible exam date. Please inform yourself independently at the institutes about the re-exam dates.  
In the case of term paper, portfolio, etc., the deadline is postponed by the days of sick leave.

Send form & sick note (AU certificate) by post to: Universität Leipzig, Erziehungsverwaltungliche Fakultät, Studiensekretariat, Herrn Clausen, Postfach 110001, 04081 Leipzig  
or by email to [sem@uni-leipzig.de](mailto:sem@uni-leipzig.de)

### 3. SICK ON EXAM DAY - WHAT TO DO?

- The sickness notification is booked in AlmaWeb
- You will be automatically registered for the next possible examination date
- Deadlines for written individual examinations (e.g. term papers) are postponed by the days of sick leave
- Oral examinations and examinations with an oral component: Please enquire with the examiner about the next possible examination date

## 4. RESULTS / PASS / FAIL

- Examination results are announced electronically (via AlmaWeb)
- Module examination is passed if the module grade is "sufficient" (4.0) or better
- The Master's examination is passed if the required course work has been completed, the module examinations have been passed and the Master's thesis has been assessed as "sufficient" (4.0) or better

## 4. RESULTS / PASS / FAIL

A total of 3 examination attempts per examination:

- Regular exam / 1st attempt
  - in the semester in which the module was taken
  
- 1st retake / 2nd attempt:
  - within one year from the announcement of the examination result
  - register at the Study Office at least 2 weeks before the examination date
  
- 2nd retake / 3rd attempt:
  - due at the next possible examination date
  - must be applied for in written form to the Examination Board (at the latest 4 weeks before the examination date)

## 5. MASTER'S THESIS

- The Master's thesis is written during the course of study, usually in the third and fourth semester
- Processing time: 23 weeks
- Application via form (available on the website of the Examination Management)
- Submit form with topic proposal and signatures of first and second reviewer to Mr Sett by mid-December (calendar week 50) (also possible by email)

## 5. MASTER'S THESIS



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LEIPZIG

Leipzig University  
Faculty of Education  
Masters Programme Early  
Childhood Research

### Application for a master's thesis

Name(s), First name(s): \_\_\_\_\_ Matr. No. \_\_\_\_\_  
Student email address: \_\_\_\_\_

I hereby apply to write my master's thesis with \_\_\_\_\_ (Name of supervisor)  
The admission requirements according to § 19 of the examination regulations are fulfilled.

Date: \_\_\_\_\_ Signature of student: \_\_\_\_\_

I agree to the supervision of the master's thesis and suggest the following topic:  
.....  
Date: \_\_\_\_\_ Signature of supervisor: \_\_\_\_\_

The following is proposed as a second reviewer: \_\_\_\_\_ (Name of second reviewer)  
The second reviewer is informed that an examination will be paid for the expert work.  
Acknowledgment and Consent: Date: \_\_\_\_\_ Signature of second reviewer: \_\_\_\_\_

The supervisor and the second reviewer for the master's thesis with the above-mentioned topic were appointed by the examination board.  
Date: \_\_\_\_\_ Signature of the chairperson of the examination board \_\_\_\_\_

I hereby confirm that the topic of my master's thesis was given to me on \_\_\_\_\_ according to §19 of the examination regulations.  
The Master's thesis must be submitted to the Study Office on \_\_\_\_\_ in English in duplicate in printed form and once in electronic form.  
Signature of student: \_\_\_\_\_

The master's thesis was submitted to the study office on \_\_\_\_\_ and forwarded to the reviewers on \_\_\_\_\_  
Signature of Examination Officer: \_\_\_\_\_

Assessment (accorded by Study Office):  
Grade supervisor: \_\_\_\_\_ Grade second reviewer: \_\_\_\_\_ Overall grade: \_\_\_\_\_

Send application by post to: Universität Leipzig, Erziehungswissenschaftliche Fakultät, Studiastellen,  
Herrn Clausen-Siet, DP 110001, 04011 Leipzig or by email to [wet@uni-leipzig.de](mailto:wet@uni-leipzig.de)

- Please fill in and get signatures of the reviewers
- Then submit to Examination Management

## 5. MASTER'S THESIS

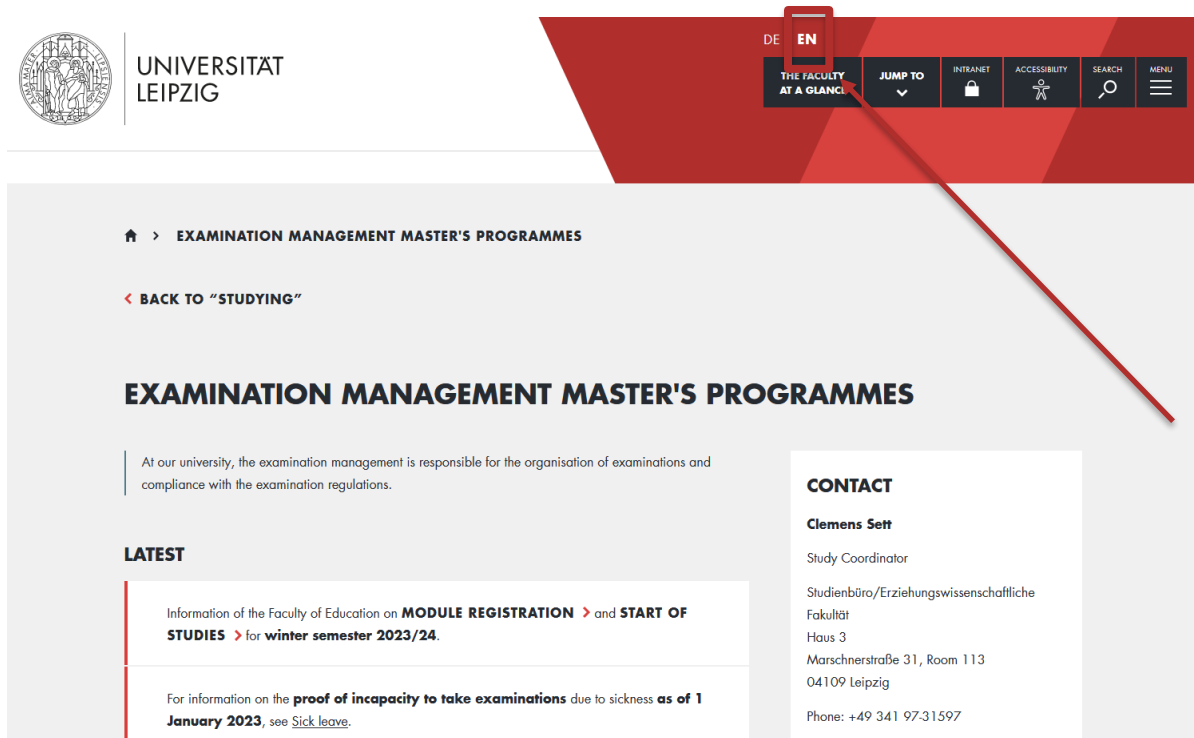
- Issue of topics at the latest at the end of the lecture period of the winter semester (usually calendar week 5/6)
- Processing time of 23 weeks begins with the receipt of the topic (topic is handed over by Examination Management / Mr Sett)
- Submit two printed copies and at least one electronic copy (**on CD**, no USB stick, SD card, etc.) (do not forget to include the signed affidavit in both copies) at the Examination Management / Mr Sett



## 6. WEBSITE EXAMINATION MANAGEMENT

- Information on module examinations, deadlines, the Master's thesis procedure, forms as well as links to study and examination regulations, Examination Boards, etc. can be found on the Examination Management pages :
  - <https://www.erzwiss.uni-leipzig.de/studium/im-studium/pruefungen/pruefungsmanagement-masterstudiengaenge> (> select EN in the upper right corner)

## 6. WEBSITE EXAMINATION MANAGEMENT



The screenshot shows the website for the University of Leipzig, specifically the Examination Management Master's Programmes page. The top navigation bar is red and contains several links: 'DE', 'EN' (highlighted with a red box and arrow), 'THE FACULTY AT A GLANCE', 'JUMP TO', 'INTRANET', 'ACCESSIBILITY', 'SEARCH', and 'MENU'. The main content area is white and features a breadcrumb trail: 'EXAMINATION MANAGEMENT MASTER'S PROGRAMMES' and 'BACK TO "STUDYING"'. The main heading is 'EXAMINATION MANAGEMENT MASTER'S PROGRAMMES'. Below this, there is a paragraph of text: 'At our university, the examination management is responsible for the organisation of examinations and compliance with the examination regulations.' To the right, there is a 'CONTACT' section for Clemens Seif, Study Coordinator, with contact information including address, phone number, and email. A 'LATEST' section is also visible, containing information about module registration and start of studies for winter semester 2023/24, and a link to information on the proof of incapacity to take examinations.



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# THANK YOU! QUESTIONS?

**Clemens Sett, Tina Tuchscheerer**

Study Office, Examination Management

Marschnerstr. 31, 04109 Leipzig, Haus 3, R 113, 112

[studkoor.master.ewi@uni-leipzig.de](mailto:studkoor.master.ewi@uni-leipzig.de)

[www.erzwiss.uni-leipzig.de/studium/im-studium/pruefungen/pruefungsmanagement-masterstudiengaenge](http://www.erzwiss.uni-leipzig.de/studium/im-studium/pruefungen/pruefungsmanagement-masterstudiengaenge)